Head of Outdoor Education

Salary - £35,000 (starting, depending on experience. Accommodation may also be available)

Location – Denbigh

About Myddelton Education Ltd

We are a highly ambitious education investment company that is looking to expand its current portfolio. We are currently in a five year partnership agreement with a highly ranked Independent UK Boarding School (Adcote School for Girls) and have recently entered into a purchase agreement with another Boarding School Located in Denbigh, North Wales (Howell’s School). Our plans over the next five years are for rapid expansion, and we are seeking somebody looking for a long term position to join us.

Main Purpose of the Role

This is a new role and the successful candidate will have the opportunity to shape the future of outdoor education for all students and staff in college as well as build a nationally-recognised programme of outdoor pursuits activities for other schools / youth groups, under the banner of Myddelton Outdoor Learning.

The Head of Outdoor Learning will be responsible for the co-ordination, organisation and delivery of all programmes of Outdoor Education and Adventurous Training for Myddelton College and Myddelton Outdoor Learning. The role is also responsible for the organisation of Physical Education within the College curricular programme.

Duties and Responsibilities

1. Develop within the College a structured outdoor activities and leadership programme, with appropriate challenge and progression.

2. Develop opportunities for adventure activities within core and examination Physical Education.

3. Develop team-building activities for students across the College

4. Provide a five year plan for the development of outdoor education

5. Assess and commission external providers

6. Complete administration for relevant LOtC and Adventuremark quality badges

7. Manage the Outdoor Education budgets of both the College and Myddelton Outdoor Learning.
8. Implement systems for control and checking of school equipment

9. Organise and develop Prefect training and Year 9 teambuilding courses and work with pastoral leaders to develop similar opportunities for other year groups

10. Assist appropriate staff with adventure activities trip approval and assist others with risk management for adventure activities/ ‘outside the classroom’ trips

11. Offer support and advice to others running adventurous trips

12. Put in place risk management and operational plans for adventure activities

13. Organise all transport for outdoor activities

14. Oversee (and set up in the first place) all administration for the D of E award scheme and liaise with the headmaster over the setting up of the College CCF unit.

15. Offer advice to students regarding adventure activities progression

16. Build an exciting portfolio of residential trips both for College students and for other schools and groups under the Myddelton Outdoor Learning banner.

17. To manage liaison with other schools, parents and pupils; to organise trips and recruitment activities and to develop marketing materials.

QUALIFICATIONS/EXPERIENCE

Hold a portfolio of higher level NGB awards- for example - Winter ML, IML, MIA, MIC, BCU Coaching, RYA, Mountain Biking, Advanced first aid etc.

Experience of working with young people (Primary & Secondary School age)

Experience of planning teamwork/leadership training

Experience of providing training courses for adults

Ability to teach a curriculum subject when required.

Commitment to building a national reputation for the quality of this part of our provision
SKILLS AND COMPETENCIES

Excellent IT and word-processing skills

Excellent telephone manner

Strong and effective communication skills

A sense of urgency and priority

A sensitivity to the needs and concerns of international pupils and their parents

Cross-cultural awareness

Ability to multi-task and work under pressure without supervision

Ability to work independently and as one of a team

Ability to record data accurately and undertake data processing

Ability to deal with financial transactions

Ability to prioritise and manage own and others’ time, and work to deadlines in a methodical and accurate manner.

Ability to cope in a demanding but exciting environment

Self-motivated, proactive and committed, with the ability to work autonomously when required

Be able to communicate well with students of all ages and have an understanding of safeguarding and promoting the welfare of young people.